



## Cal-Bridge Doctoral Scholar Contract

Please initial each statement below, to show that you understand the expectations of becoming and maintaining your status as a Cal-Bridge doctoral scholar. Words and phrases marked with † are further defined in the Contract Glossary.

I accept the Cal-Bridge Fellowship funding with the understanding that I will agree to the following conditions:

- I will maintain good academic standing for the duration of my time in the Cal-Bridge doctoral program.
- I authorize Cal-Bridge to verify and monitor my status in my PhD program and campus academic standing. I agree to notify the program immediately of any changes in these statuses.
- FERPA waiver: I hereby grant faculty and staff at my university permission to share with the Cal-Bridge doctoral program information on my academic status and progress, including course grades and progress in meeting the candidacy and other milestones of the PhD program, in order to allow the Cal-Bridge program to provide support for my academic progress and to evaluate my status in and eligibility for the Cal-Bridge doctoral program.
- I will check my email at least once a day and respond in a timely manner†, including submitting any document or information requested by the program or my mentors in a timely manner†.
- I agree to participate in the Doctoral Program Professional Development (DP<sup>2</sup>) program consisting of 4 one-week summer institutes held in four successive summers beginning after my first or second year in my PhD program; participation in on-line pedagogy and research learning community meetings held in the time between each summer institute; and participation in associated teaching and learning activities. These workshops and related activities are designed to promote my professional development as a researcher and practitioner of teaching and learning and I understand that they are mandatory.
- I understand that there are additional optional workshops, events, resources, etc. (e.g., the Peer Mentoring Program), that the program may notify me about. Not attending these additional events will not affect my status in the program but attending them may assist me in achieving my career goals.
- I understand that if I do not consistently fulfill the non-academic requirements of the Cal-Bridge doctoral program, I may be placed on **non-academic notice**† and can be asked to leave the program at the discretion of the Cal-Bridge Doctoral Program director. Examples include: unexcused absence from activities of the DP<sup>2</sup> program; failure to follow program policies and guidelines; or not responding to program-related correspondence in a timely manner†. I understand that to be removed from non-academic notice, I must correct the behavior that caused me to be placed on notice to the satisfaction of the program leadership.
- I understand that it is critical for the Cal-Bridge program to be able to report on the outcomes of the program to funders, so I will continue to communicate regularly with Cal-Bridge after I leave the program and assist them to track my progress in my professional career.
- I understand that I may request exceptions to the above agreements that are warranted by personal circumstances. I will submit any exemption requests in a timely manner† so that the program can evaluate the request and provide recommendations and/or exceptions. I only need to reveal personal details to the extent that I am comfortable sharing with the program.
- I hereby grant the Cal-Bridge program permission to use my story, photographs, and/or video recordings of me on program and other websites, social media platforms (including but not limited to Twitter, Facebook, and Instagram) and in publications, promotional flyers, educational materials, derivative works, or for any other similar purpose without compensation to me, in perpetuity. I may request to be exempted from social media postings by informing the program of my wishes.

## REQUIREMENTS FOR ALL CAL-BRIDGE DOCTORAL SCHOLARS

*I understand that this contract outlines the requirements I must fulfill as a Cal-Bridge doctoral scholar. I understand that to remain eligible for the program, I must fully participate in all aspects of the program unless explicitly excused by the program.*

\_\_\_\_\_  
*Print Cal-Bridge Scholar Name*

\_\_\_\_\_  
*Cal-Bridge Doctoral Scholar Signature*

\_\_\_\_\_  
*Date*

## Cal–Bridge Scholar Acceptance Contract Glossary

**Academic status** refers to your PhD program’s or campus’s probationary status requirements.

**Non–academic Notice** is the term applied when you maintain good academic standing in your graduate program but are consistently not fulfilling the requirements of the Cal-Bridge program. Examples include: unexcused absence from mentorship meetings and/or workshops; failure to follow program policies and guidelines; or not responding to program–related correspondence in a timely manner.

**Responding in a Timely Manner** is typically considered replying within 24-48 hours or by a specified deadline. If you are/were unable to respond to a request in that time frame, you must respond to explain why.

**Inform the Program** by filling out an exemption form at [www.calbridge.org](http://www.calbridge.org) and/or emailing [calbridge@cpp.edu](mailto:calbridge@cpp.edu).